

Core Area	Job Duties	Other Learning Objects (LOs)										Workshop Modules																				Total																	
		Pre-requisites				Additional Learning Objects						Day 1				Day 2				Day 3		Day 4		Day 5		Day 6		Day 7		Day 8			Day 9																
		Balanced Scorecard and Measures	Defensive Driving Workbook	Most Recent OTJ Record and Documentation	Valid DOT	Driving Safety WBT & Assessment	Backing WBT & Assessment	Inside AM	Communication Skills WBT	Route Planning	Personal Safety WBT & Assessment	Welcome	Workshop Overview	Pre-Assessment	Roles and Responsibilities	Effective Communication Skills	Conducting an On-the-Job Supervision	Day 2 Preview	Learning Station Tour	Route Planning	Performance Standards	Day 3 Preview	DOT OSHA Regulations	Package Operations Systems	Day 4 Preview	Practice Drive	Methods Application 1	Day 5 Preview	On-the-Job Supervision Preparation	Day 5 Inside AM	Methods Application 2		Day 6 Preview	Why Safety First	Preparing to Present and Defend	Present and Defend	Formalizing an On-the-Job Supervision	Day 7 Preview	Labor Relations	Vehicle Electronic Tracking: Overview	Day 8 Preview	Vehicle Electronic Tracking: Driver Level Detail	Vehicle Electronic Tracking: The Virtual Office-Job Supervision	Day 9 Preview	Action Planning	Workshop Closing			
Duty Core Area 1	Duty 1-1		1				1				1	1			1			1	1			1	1	1	1	1	1		1	1				1															15
	Duty 1-2						1									1			1						1	1							1					1										7	
	Duty 1-3	1															1			1		0.5										1															4.5		
	Duty 1-4		1													1			1			0.5				1	1		1	1					1	1	1											11.5	
Duty Core Area 2	Duty 2-1		1													1			1			0.5			1	1		1	1		1			1	1	1			1	1								13.5	
	Duty 2-2															1	1		1						1	1		1	1		1				1	1			1	1								13	
	Duty 2-3															1	1		1			1		1	1	1	1	1		1	1	1	1	1		1	1			1	1							15	
	Duty 2-4										1					1	1			1				1	1	1	1	1		1	1	1			1												13		
	Duty 2-5															1	1		1					1	1		1	1		1							1										9		
	Duty 2-6															1			1					1											1	1				1							5		
Duty Core Area 3	Duty 3-1														1	1	1		1				1		1			1					1				1			0.5	1		1						11.5
	Duty 3-2																	1	1														1					1									7		
	Duty 3-3															1					1																	1								4			
	Duty 3-4																						1											1													2		
Duty Core Area 4	Duty 4-1																					0.5											1															1.5	
	Duty 4-2						1	1	1			1						1				1.0			1	1			1		1																6		
	Duty 4-3						1									1					1.0			1					1	1	1	1																8	
	Duty 4-4		1	1	1		1	1	1							1		0.5				1.0		1	1				1		1																6.5		
	Duty 4-5		1					1								1					0.5			0.5	1				1		1					1	1									8			
	Duty 4-6															1												1			1								1								3		
Duty Core Area 5	Duty 5-1						1									1		0.5													1																2.5		
	Duty 5-2						1									1		0.5													1																2.5		
	Duty 5-3							1								1												1																			2		
	Duty 5-4							1								1																				1										2			
Duty Core Area 6	Duty 6-1															1																																1	
	Duty 6-2																																														0		
	Duty 6-3																																														0		
	Duty 6-4																	0.5																													1.5		
	Duty 6-5															1	1																														3		
Total		1	1	5	1	3	2	5	4	4	1	0	2	0	3	13	13	4	0	5	9	0	5.0	8	0	13	10	0	11	0	14	0	6	7	4	9	0	8	12	0	5	9	0	10	0				

0.5 - Modules with the potential to add content